



Scope of Work

Analyst

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Scope of Work - Analyst

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|------------------------|---|
| Title | Analyst |
| Pay | Competitive (Depends on Capability, Not Experience) |
| Benefits | TBD |
| Reports To | Advisor |
| Travel | Less than 30% |
| Employment Type | Consultant, Fixed Term |
| Start Date | Within 2 Weeks of Offer |

About Side B

We are a little different. We are looking for people who have fundamental skills in business building, accounting, finance, and investment, however, who are able to go outside of their comfort zones and take on new challenges. In a way, a “jack of all trades, master of none”. Are you the type to take on a task that falls outside of your ‘job description’? Are you willing to take on any task, even if outside of your department? When you take on a task or project, will you put everything you have into it, even though it may not be something you like? Are you a numbers person but willing to do public speaking engagements or presentations to groups? If you know balance sheets really well, are you able to write comprehensive analysis on issues you know nothing about? If you can answer ‘yes’ to all these questions, and any other one similar to it, then we are interested in speaking to you.

Side B Group (“Side B” and represented by its affiliates Side B Partners) is a boutique early-stage investment advisory firm focused on technology and innovation in Africa. Our headquarters is in (Ebene) Mauritius with offices in Kampala, Uganda and Nairobi, Kenya. Our team identifies high quality opportunities that deliver value to shareholders and stakeholders impacting not just the economy over the long term but social and environmental impact as well. Our passions include relationship management, brand integrity, and innovation. What sets us apart is a combined package of technical financial advisory focused on innovation, innovation strategy & management, access to influential networks and capital, and a diverse and qualified team on the ground. The company offers services such as corporate and investment advisory, project design and management, and asset management.

Side B has worked with key innovation stakeholders i.e., incubators and accelerators, raising capital for the largest innovation hub in the region. We have also designed a venture capital fund for one of the largest global foundations and this experience has given us more insights around the strengths and opportunities within the business building (venture) ecosystem. Outside of business building, Side B has provided financial advisory services to various businesses across industries and sectors (such as technology, financial services, healthcare, education, renewable energy, manufacturing, trading, agriculture, transportation/mobility, infrastructure, and others), assisting specifically with capital raising and strategy. In managing funds for different partners and projects, we understand what makes firms feasible, profitable, and impactful.

About Your Role & Responsibilities

As an Analyst with Side B, your role will be to back stop and fill in for any activities that are taking place on that particular day or period. It is paramount that you have the ability and skills to be in front of clients and represent the company professionally while also be on the back end preparing analysis of financial statements, reports, presentations, and proposals, among others. This is an exciting role for



someone who is looking to learn extensively in the global investment world with application to Africa. It is also a role that will likely grow into a more senior role with the Company.

Some of the activities you will be expected to perform include, but are not limited to:

1. Support the Investment team in carrying out day-to-day activities for operations, clients, and research activities;
2. Write clear analytical papers, presentations, applications, and proposals;
3. Organize team resources to ensure work products are at the highest quality standards; this includes reviews of contracts, emails, work product, solicitations, and other materials associated with Side B' public image;
4. Serve as initial point of contact for new clients;
5. Assist in developing and maintaining key relationships with clients, funds, fund managers, peer institutions, competitors, and market players who can add value to Side B;
6. Be a key resource on the Side B' Investment team in all aspects of the investment process, including sourcing new investment ideas and relationships; leading meetings with existing and prospective managers; developing quantitative and qualitative evaluation of investment opportunities; supporting and advocating for investment views; and preparing investment recommendations for the Investment Manager;
7. Analyze and synthesize data relating to general investment concepts, as well as performance and exposures of individual managers, asset classes, and the overall portfolio and articulating key findings and trends; this includes a research function where industry, sector, market, customer, competition, and other business factor data are readily available for use cases;
8. Build business models;
9. Build financial models;
10. Conduct firm valuations using all methods;
11. Write business plans;
12. Deliver credit analysis on firms, financial statements, new concepts or projects;
13. Deliver financial analysis on firms, financial statements, new concepts or projects;
14. Support the Managing Partner in developing, proposing, and disseminating relevant guidance to clients;
15. Assist in designing products or programs incorporating development finance into client activities;
16. Assist in developing, monitoring, and evaluating Side B's impact;
17. Assist in developing and communicating portfolio management structures;
18. Create user-friendly guides, checklists, and tools for clients; examples include contracts, financial forms, financial reports, metric dashboards, among others;
19. Other duties include: taking minutes, making photo copies, preparing coffee/tea for visitors, dusting the office, running errands outside the office, binding documents, negotiating with prospective vendors and suppliers, and any other duties as assigned.

Desired Qualifications, Knowledge, Skills, Abilities, and Education

- + Experience working in other countries and cultures other than your own is a must;
- + Min 5 years of work experience in financial services or financial industry;
- + Bachelor's degree in a *related* field a must;
- + Chartered Financial Analyst (CFA) or seeking CFA;
- + Strong and demonstrated quantitative and analytical skills;
- + Strong orientation to detail and accuracy and excellent organizational skills;
- + Excellent project management skills, including multi-stakeholder projects;
- + Strong writing and communication skills;
- + Excellent presentation and listening skills;



- + Intellectual curiosity and ability to think critically;
- + Must be proactive and open to new challenges;
- + Strong interpersonal skills with the ability to be flexible and adaptable;
- + Demonstrated ability to be a self-starter, multi-task, and work well both independently and as a member of a team;
- + Comfortable and highly capable with Microsoft Excel, analyzing large amounts of data;
- + Familiar with MS Word, PowerPoint, Outlook & other cloud based systems for records management;
- + Ability to work well under pressure and within a small team;
- + Able to travel as needed (25-30%);
- + Experience living and working in Africa; knowledge of African social, economic and political contexts would be an asset.

Conditions of Employment

1. Legal ability to work in Uganda;
2. Ability to travel when needed;
3. Ability to think “outside the box” while maintaining fundamentals of investment finance, that is innovation without compromising integrity;
4. Understand own values with alignment to Side B’ core values;
5. Flexibility;
6. Ability to prioritize according to Company needs (and not your own);
7. Global standard time management along with global standard of communication style;
8. Ability to ask for help, to apologize, and to communicate if you do not know a subject matter or topic;
9. Ability to admit wrong and take responsibility for actions taken;
10. Ability to find solutions or accomplish tasks with little information and no guidance.
11. Maintain confidentiality of all information and ensure ethical standards of doing business remain a top priority.
12. Complete all work in a timely and accurate manner while proactively communicating with your team.
13. Execute all deliverables to the highest standards of quality and accuracy using an international standard of work ethic.

To Apply

Please send the following documents to info@sidebpartners.com no later than July 31, 2025 with the subject line “*Application – Side B Analyst*”:

1. **Cover Letter** – please be explicit in who you are, what you are looking for, and what you can bring to the table
2. **CV** – use international/EU format
3. **Writing Sample** – Analytical Paper or Article
4. **Other Work Sample** – Financial Statement Analysis, Valuation report, Cash Flow Analysis, Balance Sheet Adjustments, or other related sample

All applications will be considered on a rolling basis.

